

**Frederick County Ethics Commission**  
**Minutes for the Public Meeting of Monday, March 10, 2014**

Present: Gwen Romack, Chair  
R. Carl Benna, Commission Member  
C. Steven Snow, Alternate Commission Member  
Linda B. Thall, Senior Assistant County Attorney

Absent: Brian Duncan, Commission Member

Ms. Romack called to order a meeting of the Frederick County Ethics Commission at 7:00 p.m. on March 10, 2014, in the Winchester Room on the 2<sup>nd</sup> floor of Winchester Hall, 12 East Church Street, Frederick, Maryland 21701.

**Approval of the February 10, 2014 meeting minutes** – A draft of the minutes was emailed to the Commission members before the meeting. The minutes were approved by unanimous consent.

**Nomination and selection of a Vice Chair** – This item was deferred to a future meeting.

**Decision to meet to perform an administrative function** – The Commission members agreed unanimously to conduct an administrative function meeting to discuss two pending complaints.

**Required information regarding the administrative function meeting** – The Commission began its administrative function meeting at approximately 7:05 p.m. on March 10, 2014, in the Winchester Room on the 2<sup>nd</sup> floor of Winchester Hall, 12 East Church Street, Frederick, Maryland 21701. Present for the meeting were Ms. Romack, Mr. Benna, Mr. Snow and Ms. Thall. The Commission members discussed and reached a decision on a complaint alleging noncompliance by a registered lobbyist with the registration requirements imposed under the Ethics Ordinance. The members then discussed and reached a decision on a second complaint alleging noncompliance with the Public Ethics Law's disclosure requirements. The Senior Assistant County Attorney was directed to draft opinions for Ms. Romack's signature.

**Adjournment**

The Ethics Commission adjourned its meeting at approximately 7:50 p.m.

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/s/  
Linda B. Thall, Senior Assistant County Attorney